

**DRAFT**  
**ROXBURY OF MOUNT VERNON HOMEOWNERS' ASSOCIATION**  
**ANNUAL MEETING**  
**June 28, 2012**

1. The annual meeting was called to order at 8:00 p.m. at Emmanuel Baptist Church by President Art Grammer. He introduced the other Board members—Cynthia Pearson, Vice-President; Daisy McGinley, Secretary-Treasurer; Tonja Stewart, Director; and DeWayne Ford, Director. Fourteen members (including one proxy) were represented, constituting a quorum. Eventually nineteen homeowners were in attendance.
2. The draft minutes from the 2011 Annual Meeting were submitted by the Secretary. After discussion, Ms. Judy De La Torre made a motion to approve the minutes as written which was seconded by Ms. Cynthia Pearson. The motion was passed unanimously.
3. Communications. Nothing to report.
4. Treasurer's Report
  - The Treasurer provided copies of the financial report for all attendees.
  - Some significant items from the cash flow statement were:
    - Total expenses were about \$94,500 (\$17,700 more than budgeted) while income was about \$5,200 more than expected. Reserves decreased by about \$10,300.
    - There were significant maintenance expenses for new fences (\$23,600), replacing a fence (\$13,200), and replacing a retaining wall (\$7,200). In addition, removal of damaged trees cost \$5,500. Uncollectible assessments were \$6,400 for three foreclosures.
  - Accounts Receivable
    - Delinquent assessments receivable are \$11,912.54 compared to \$16,746.19 owed on June 30, 2011. About \$10,300 of the balance due is owed by two owners (3742 Roxbury Lane and 8203 Roxbury Drive) who have Association liens on their houses. Through a wage garnishment, the Association collected about \$2,000 in delinquent assessments and legal fees from one owner.
  - Budget for 2012-2013
    - As previously announced, the annual dues will increase from \$832.60 to \$859.00 or \$214.75 per quarter for the next year. The trash fee will continue at \$14.00 per month or \$42.00 per quarter. The total quarterly assessment will be \$256.75.
    - At its June 19, 2012, meeting, the Board approved the budget for the 2012-2013 year. The Board has decided that the priority maintenance for the next year will be the replacement of the fence on our property line behind the homes on Roxbury Drive. We may also do repairs to the entrance marquee wall and have the streets seal coated and restripe the parking spaces.
  - Auditor's Report
    - No irregularities were found for the year ending June 30, 2011. The Treasurer asked that if any member has any questions, he or she should contact her after the meeting.
5. ACC
  - Home Inspections
    - The Secretary stated that the reports on the June 2012 inspection had been mailed with

the quarterly statements. We have assessed fines on sixteen owners for long-standing serious violations. Any owner with questions about his or her inspection report should contact a Board member.

- Other Issues

- Mr. Langley of 3755 Roxbury Lane asked about replacing his deck. He stated that when he contacted Fairfax County, he was told that he did not need a permit if he is just replacing the wood without any size or material changes. This led to a discussion of the use of Trex or similar materials to replace decks and wood trim.

## 6. New Business

- Acknowledgment of Pat Williams

- The President extended the thanks of the Board and the community to Pat Williams of 3752 Roxbury Lane for her beautification efforts with the raised flower bed at the Buckman Road entrance. Besides planting the flowers, she is now watering them.

- Miscellaneous Issues

- Several residents mentioned that the corner of Roxbury Drive and Roxbury Lane is dangerous for traffic making the turn without hitting the vehicles parked along Roxbury Drive. The President asked that the residents in that area keep an eye on the problem to see if we need to paint the Roxbury Drive curb yellow.

- Several residents of Roxbury Court asked about the plum tree by their mailboxes. Since it was pruned last Fall, it has produced an abundance of plums which makes the area very messy. The tree may have to be removed. There is a list of trees needing trimming this year such as the one between 3746 and 3748 Roxbury Lane and others by some street lights.

- Ms. Brown of 8201 Roxbury Drive asked about improving the appearance of the area by the mailbox on Roxbury Drive. There is no grass left so the President mentioned that perhaps Professional Grounds can add some sod.

- Several residents mentioned the traffic safety problem at Richmond Highway with vehicles turning in to go to Goodwill and El Eden at the same time Roxbury residents are trying to get out. The President mentioned that VDOT had indicated that they would do a safety study after El Eden opened. The access road is State property so we cannot block it. The board will follow up with VDOT to see if something can be done. Since El Eden opened, there has also been an increase in pedestrian traffic through the community.

- A question came up about what to do if there were too many renters in a house. The President explained that occupancy issues should be referred to the Fairfax County Health Department regardless of whether they are renters or just a large family.

- Mr. Nathaniel of 3738 Roxbury Lane asked about security and having the police patrol the community. The President explained that when we have opened the community to the police, residents have received many tickets for parking violations, etc. Several residents have their own security cameras and the Board has installed signs warning people of the surveillance. The Board considered installing a security camera system but never got to the point of asking for residents to volunteer to have the cameras mounted on their houses and to monitor the systems in their homes.

7. Elections: As previously announced, two three-year terms filled by Daisy McGinley and DeWayne Ford expire as of June 30 and Cynthia Pearson has resigned from the Board leaving two years of her term remaining. The President nominated Daisy McGinley and DeWayne Ford. Pat Williams

nominated Muriel Brown. James Jones nominated Curtis Dudley. The Secretary passed out the ballots. After the votes were cast, Cynthia Pearson and Tonja Stewart counted the ballots with Judy De La Torre observing. The final count was 18 votes for Daisy McGinley, 15 votes for Muriel Brown, 13 votes for DeWayne Ford, and 10 votes for Curtis Dudley.

8. The meeting was adjourned at 9:07 p.m.. A special thanks to Cynthia Pearson for bringing refreshments for the meeting.

Submitted by

Daisy McGinley  
RHOA Secretary-Treasurer